**THE RANCH FILING #3 IMPROVEMENT REQUEST FORM**

**Homeowners are required to submitted this form (*email preferred*)
and receive written approval before work begins**

**Property Address**

Home Owner Name (printed)

Email Address Phone

**\*\*\* For all requests, review the** [**Covenant documents**](http://www.theranchfiling3.com/#!documents---forms/ff3eu) **to ensure your request conforms to HOA rules\*\*\***

**My request involves the following type of improvement(s):**

***Note****: The Ranch Filing #3 does not have a pre-approved set of colors or roofing materials.
Strive to maintain aesthetic harmony with the neighborhood.
We strongly recommend painting swatches on your house and viewing the color throughout the day.*

**Paint:**  Color Body Color Trim

Color Other (e.g. Front Door, Gate; please specify area(s) and color)

* *Please submit* (email preferred): Current photo of the property – front view
* *Please submit* (email preferred): No less than 4x4 sample of all proposed colors

**Roof:** Color Lb/Square Warranty (50yr transferrable preferred)

 Roof Manufacturer

* *Please submit* (snail mail or drop off with ACC member): No less than 6x6 sample
	+ *Note: a photo is generally insufficient as texture/dimension of the roof is part of the approval process.*

**Other Requested Improvement:***(For the following, Homeowner to please submit detailed drawings, dimensions, color, materials, drainage, etc)*

Patio Cover Fencing Drive / Walk Addition Landscaping

Basketball Backboard / Play Equipment Room Addition Deck / Patio Slab

 Window(s) Other (specify)

**Describe Improvement:**

**Planned Completion Date:**

*(Fines may be incurred if Completion Date is missed without written communication to the ACC)*

**I understand that I must receive approval of the Architectural Control Committee in order to proceed and that the ACC has up to 30 days to review my request. I understand that ACC approval does not constitute approval of the local building department and that it is my responsibility to obtain any necessary permits.
I agree to complete improvements promptly after receiving approval.**

**Date Homeowner’s Signature**

**ACC ACTION:**

The ACC has 30 days from date of receipt to take action on this request. If action is not taken within that time, request is approved.

Not Approved as Proposed:

Reason:

Approved:

Contingencies (if any):

**Completion required by:**

ACC Member Signature Date

ACC Member Signature Date

ACC Member Signature Date

Email approval may be substituted for wet signature of ACC Member(s).