



The Ranch Filing #3 - ACC
P.O. Box 351294
Westminster, CO 80035-1294

Architectural Control Committee (ACC) Email: ACCr3hoa@gmail.com
Web Site: <http://www.theranchfiling3.com>

THE RANCH FILING #3 IMPROVEMENT REQUEST FORM

**Homeowners are required to submitted this form (email preferred)
and receive written approval before work begins**

Property Address _____

Home Owner Name (printed) _____

Email Address _____ Phone _____

***** For all requests, review the [Covenant documents](#) to ensure your request conforms to HOA rules*****

My request involves the following type of improvement(s):

Note: *The Ranch Filing #3 does not have a pre-approved set of colors or roofing materials.*

Strive to maintain aesthetic harmony with the neighborhood.

We strongly recommend painting swatches on your house and viewing the color throughout the day.

Paint: Color Body _____ Color Trim _____

Color Other (e.g. Front Door, Gate; please specify area(s) and color) _____

- *Please submit* (email preferred): Current photo of the property – front view
- *Please submit* (email preferred): No less than 4x4 sample of all proposed colors

Roof: Color _____ Lb/Square _____ Warranty (50yr transferrable preferred) _____

Roof Manufacturer _____

- *Please submit* (snail mail or drop off with ACC member): No less than 6x6 sample
 - *Note: a photo is generally insufficient as texture/dimension of the roof is part of the approval process.*





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Other Requested Improvement:

(For the following, Homeowner to please submit detailed drawings, dimensions, color, materials, drainage, etc)

Patio Cover _____ Fencing _____ Drive / Walk Addition _____ Landscaping _____

Basketball Backboard / Play Equipment _____ Room Addition _____ Deck / Patio Slab _____

Window(s) _____ Other (specify) _____

Describe Improvement:

Planned Completion Date: _____

(Fines may be incurred if Completion Date is missed without written communication to the ACC)

**I understand that I must receive approval of the Architectural Control Committee in order to proceed and that the ACC has up to 30 days to review my request. I understand that ACC approval does not constitute approval of the local building department and that it is my responsibility to obtain any necessary permits.
I agree to complete improvements promptly after receiving approval.**

Date _____ **Homeowner's Signature** _____

ACC ACTION:

The ACC has 30 days from date of receipt to take action on this request. If action is not taken within that time, request is approved.

Not Approved as Proposed: _____
Reason:

Approved: _____
Contingencies (if any):

Completion required by: _____



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ACC Member Signature _____ Date _____

ACC Member Signature _____ Date _____

ACC Member Signature _____ Date _____

Email approval may be substituted for wet signature of ACC Member(s).

